



RSA REQUEST FORM

Company Name: _____ Company Code: _____ Contact Name: _____ Date: _____
 Phone: _____ Fax: _____
 Address: _____

ITEM	CODE	PART NO.	Model & Description	Serial No.	BCIT Account Manager Name	Invoice Number	Reason for Return
1							
2							
3							
4							
5							
6							

CODE: RSA – RSA claimed goods are to be returned within 14 days from our original invoice date.

RSA Service Terms & Conditions: (valid from 1st December 2008)

- Bluechip Infotech will review the application for the return of stock to its warehouses subject to the correct completion of a RSA form.
- Goods that are **+14 days** from the time of a Bluechip Infotech invoice will **not** receive an RSA number.
- A restocking fee of **10%** or **\$50**, which ever is greater, will be charged per invoice on customer returns.
- Bluechip Infotech **management** must approve the return before a RSA number can be issued.
- All goods must be returned **within 7 days** from the issue of the RSA number.
- RSA items are to be returned to Bluechip Infotech at the customers expense and must be accompanied by a packing list for multiple goods. A copy of a completed and signed RSA form, a copy of the proof of purchase along with the RSA number clearly marked on a separate piece of paper needs to be attached to the goods.
All returned goods must be delivered in anti-static bags (where applicable) and protected by suitable packaging. Failure to do so may result in the return of goods to the customer, at the customer's expense.
- Goods returned in non-saleable condition will be rejected.
- Bluechip Infotech does not offer **sale or return** terms and goods **cannot** be returned under RSA for this reason.

Please fax this form to your local State Account Manager

I, _____, acknowledge that I have read and accepted the above terms & conditions stated in the above RSA Service Terms & Conditions.

Customer signature X _____ Date / /

Sydney Office
 97 Derby Street
 Silverwater NSW 2128
 T: 02 8745 8400
 F: 02 8745 8499

Melbourne Office
 4 Nicole Close
 Bayswater VIC 3153
 T: 03 8720 9800
 F: 03 8720 9899

Brisbane Office
 Unit 2 / 26 – 28 Bailey Street
 West End QLD 4101
 T: 07 3017 1000
 F: 07 3017 1099

Perth Office
 5A Carbon Court
 Osbourne Park, WA 6017
 T: 08 9492 8500
 F: 08 9492 8599

Adelaide Office
 1d Oldsmobile Tce
 Dudley Park, SA 5008
 T: 08 8345 9700
 F: 08 8345 9799

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